



BARBARA K. CEGAVSKE
 Secretary of State
 202 North Carson Street
 Carson City, Nevada 89701-4201
 (775) 684-5708
 Website: www.nvsos.gov
www.nvsilverflume.gov

Instructions for Cancellation

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Business Trust

IMPORTANT: READ ALL INSTRUCTIONS CAREFULLY BEFORE COMPLETING FORM.

TYPE or PRINT the following information and submit the filing with Customer Order Instruction Form and payment:

1. NAME OF ENTITY: Enter the current name as on file with the Nevada Secretary of State and enter the Entity or Nevada Business Identification Number (NVID).

2. EFFECTIVE DATE AND TIME: This section is optional. If an effective date and time is indicated the date must not be more than 90 days after the date on which the certificate is filed.

3. ADDITIONAL INFORMATION: This section may be used for any information determined necessary by the trustee(s).

4. TYPE OF CANCELLATION FILING BEING COMPLETED: Indicate what type of cancellation is being completed by selecting one box:

Certificate of Cancellation for a Nevada Business Trust (NRS 88A.420)
 The certificate must be signed by trustee(s)

Or

Certificate of Cancellation for a Foreign Business Trust (NRS 88A.740)
 In the field provide, enter the name under which the foreign business trust conducts business in Nevada.

5. SIGNATURE(S): Must be signed by a Trustee, if more than 2 signatures an additional page may be attached. Form will be returned if unsigned.

Filing may be submitted at the office of the Secretary of State, by mail, fax or email to the following addresses:

Carson City – Main Office
Regular and Expedited Filings

Mail:
 Secretary of State
 Commercial Recordings Division
 202 North Carson Street
 Carson City NV 89701-4201

Phone: 775-684-5708
Fax: 775-684-5725

General Inquires: sosmail@sos.nv.gov

Amendments Division: amendments@sos.nv.gov
New Filings Division: newfilings@sos.nv.gov
Status Division: statusdocs@sos.nv.gov
Certificates & Copies: copies@sos.nv.gov

Las Vegas – Satellite Office
Expedited Filings Only

Mail:
 Secretary of State
 North Las Vegas City Hall
 2250 Las Vegas Blvd. North, Suite 400
 North Las Vegas, NV 89030

Phone: 702-486-2880
Fax: 702-486-2888

General Inquires: soslvmail@sos.nv.gov



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Certificate of Cancellation Business Trust

NRS 88A

TYPE OR PRINT - USE DARK INK ONLY - DO NOT HIGHLIGHT

1. Entity Information:	Name of entity as on file with the Nevada Secretary of State: <input style="width: 100%;" type="text"/> Entity or Nevada Business Identification Number (NVID): <input style="width: 80%;" type="text"/>												
2. Effective Date and Time: (Optional)	Date: <input style="width: 150px;" type="text"/> Time: <input style="width: 100px;" type="text"/> (must not be later than 90 days after the certificate is filed)												
3. Additional Information:	Any other information as determined necessary by the trustee: <input style="width: 100%; height: 40px;" type="text"/>												
4. Type of Cancellation Filing Being Completed: (select only one box)	<input type="checkbox"/> NRS 88A.420: Certificate of Cancellation For Nevada Business Trust <p style="text-align: center;">The certificate must be signed by trustee.</p> <input type="checkbox"/> NRS 88A.740: Cancellation for a Foreign Business Trust <p style="text-align: center;">Name under which this foreign business trust conducts business in Nevada:</p> <input style="width: 100%;" type="text"/>												
5. Signature*: (Required)	<table style="width: 100%; border: none;"> <tr> <td style="width: 10%;">X</td> <td style="border-bottom: 1px solid black; width: 40%;"></td> <td style="width: 50%;"><input style="width: 90%;" type="text"/></td> </tr> <tr> <td></td> <td style="text-align: center;">Signature of Trustee</td> <td style="text-align: center;">Title</td> </tr> <tr> <td>X</td> <td style="border-bottom: 1px solid black;"></td> <td><input style="width: 90%;" type="text"/></td> </tr> <tr> <td></td> <td style="text-align: center;">Signature of Trustee</td> <td style="text-align: center;">Title</td> </tr> </table>	X		<input style="width: 90%;" type="text"/>		Signature of Trustee	Title	X		<input style="width: 90%;" type="text"/>		Signature of Trustee	Title
X		<input style="width: 90%;" type="text"/>											
	Signature of Trustee	Title											
X		<input style="width: 90%;" type="text"/>											
	Signature of Trustee	Title											

*attach a plain 8 1/2" x 11" sheet to list additional signatures.

FILING FEE: \$100.00



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1 or 2-Hour Expedite Customer Order Instructions

SUBMIT THIS COMPLETED FORM WITH YOUR FILING

USE BLACK INK ONLY - DO NOT HIGHLIGHT

Processing Service Requested: 2-Hour Expedite (additional **\$500.00** fee included) 1-Hour Expedite (additional **\$1000.00** fee included)

Name of Entity: Date:

Return to:

Contact Name: Phone:

Return Delivery:

Email to: Fax to:

Hold for Pick Up Mail to Address Above FedEx: Acct #

Other: (explain below)

Order Description: (include items being ordered and fee breakdown)*

***PLEASE NOTE:** this office keeps the original paperwork. The first file stamped copy ordered at the time of filing is at no charge. Each additional copy is **\$2.00** per page (plus **\$30.00** for each certification).

Total Amount:

Method of Payment:

Check/Money Order Credit Card (attach ePayment checklist) Trust Account:

Use balance remaining in job #



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24-hour, 2-hour and 1-hour Expedite Service Guidelines

IMPORTANT: To ensure expedited service, please mark “Expedite” in a conspicuous place at the top of the service request. Please indicate method of delivery.

24-HOUR EXPEDITE SERVICE

The Secretary of State offers a 24-hour expedite service on most filings processed by this office. If you choose to utilize this service, please enclose with your filing the additional expedite fee. Please note that this expedite fee is in addition to the standard fee charged on each filing and/or order. Check the 24-hour expedite box on your customer order instruction form. If not using our order form, state clearly in your cover letter that you are requesting 24-hour expedited service, include your telephone number and return information. Attach the order form or cover sheet to the *top* of your filing and submit to this office. Each filing will be returned by U.S.P.S. regular mail unless other arrangements are made. This office *does not* fax confirmation of a 24-hour expedite.

The fee for 24-hour handling ranges from \$25.00 to \$125.00. Please consult our fee schedules for the appropriate 24-hour expedite fee. If you require assistance, please contact this office.

Time Constraints: Each filing submitted receives same day filing date and may be picked up within 24-hours. Filings to be mailed the next business day if received by 2:00 pm of receipt date and no later than the 2nd business day if received after 2:00 pm. Expedite period begins when filing or service request is received in this office in fileable form.

2-HOUR EXPEDITE SERVICE

The Secretary of State offers a 2-hour expedite service on most filings processed by this office. If you choose to utilize the 2-hour expedite service, please enclose with your filing an additional \$500.00 per filing and/or order. Please note that this expedite fee is in addition to the standard fee charged on each filing and/or order. Complete and submit the 2-hour customer order instruction form. If not using our order form, state clearly in your cover letter that you are requesting 2-hour expedited service and include your telephone number and return information. Attach the order form or cover sheet to the *top* of your filing and submit to this office. Each filing will be returned by U.S.P.S. regular mail unless other arrangements are made.

1-HOUR EXPEDITE SERVICE

The Secretary of State offers a 1-hour expedite service on most filings processed by this office. If you choose to utilize the 1-hour expedite service, please enclose with your filing an additional \$1000.00 per filing and/or order. Please note that this expedite fee is in addition to the standard fee charged on each filing and/or order. Complete and submit the 1-hour customer order instruction form. If not using our order form, state clearly in your cover letter that you are requesting 1-hour expedited service and include your telephone number and return information. Attach the order form or cover sheet to the *top* of your filing and submit to this office. Each filing will be returned by U.S.P.S. regular mail unless other arrangements are made.

1-Hour and 2-Hour Time Constraints: Each filing submitted for either 1-hour or 2-hour expedite receives same day filing date and will be acknowledged by fax or e-mail within expedite service time. Failure to indicate method of acknowledgement (fax or e-mail) or to provide a correct fax number or e-mail address may prevent the Secretary of State from acknowledging the filing of such documents. Filings may be picked up within the expedite service period. Filings to be mailed will be mailed out no later than the next business day following receipt. Expedite period begins when filing or service request is received in this office in fileable form.

The Secretary of State reserves the right to extend the expedite period in times of extreme volume, staff shortages or equipment malfunction. These extensions are few and will rarely extend more than a few hours.

