



BARBARA K. CEGAVSKE
Secretary of State
202 North Carson Street
Carson City, Nevada 89701-4201
(775) 684-5708
Website: www.nvsos.gov

Instructions for Reinstatement

A revoked entity may restore its right to carry on business in Nevada by filing for reinstatement by submitting the appropriate documents, fees and penalties.

To reinstate an entity please submit the following:

- 1) Customer Order Instructions.
- 2) Completed and signed Declaration Page if claiming a Business License Exemption.
- 3) Certificate of Reinstatement.
- 4) A completed and signed Initial/Annual List for the type of entity being reinstated.
- 5) A Registered Agent Acceptance signed by the agent of record for the entity or, if changing agent, a Statement of Change of Registered Agent by Entity completed, signed and accompanied by the \$60.00 filing fee.
- 6) If required, an executed Name Consent or Application of Reinstatement form.
- 7) All associated filing fees and penalties.

The annual filing fee for a corporation is based on the total authorized stock as recorded with this office at the time of revocation. The annual list fee for a nonprofit corporation without stock is \$50.00. See fee schedule by entity type for more information.

****Annual filing fees do not include late fees or reinstatement fees****

To determine the fees required for reinstatement please reference the fee schedule, use the *Calculate Reinstatement Fees* feature on the business entity search results page on our website www.nvsos.gov or call our Customer Service Division at (775) 684-5708.

Each service request should be specified in the Customer Order Instructions or cover letter and accompanied by the appropriate fees. Filings received without the appropriate forms and required fees and penalties may be rejected and subject to additional fees and penalties.

File Stamped Copies: To receive one file stamped copy, please mark the appropriate check box on the list. Additional copies require \$2.00 per page and appropriate order instructions.

Certified Copies: To order a certified copy, enclose an additional \$30.00 for each certification required and appropriate order and delivery instructions. A copy fee of \$2.00 per page is required for each copy generated when ordering 2 or more certified copies.

Additional Forms: All forms are available on our website at www.nvsos.gov.

Expedite Service: Filings may be expedited for an additional charge; see fee schedule.

Filings may be submitted at the office of the Secretary of State or by mail at the following addresses:

MAIN OFFICE:
Regular and Expedited Filings

**Secretary of State
Status Division
202 North Carson Street
Carson City NV 89701-4201
Phone: 775-684-5708
Fax: 775-684-7123**

SATELLITE OFFICE:
Expedited Filings Only

**Secretary of State – Las Vegas
Commercial Recordings Division
555 East Washington Ave, Suite 5200
Las Vegas NV 89101
Phone: 702-486-2880
Fax: 702-486-2888**



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Certificate of Reinstatement

(PURSUANT TO NRS CHAPTERS 78, 78A, 80, 81, 82,
 84, 86, 87, 88 AND 89)

USE BLACK INK ONLY - DO NOT HIGHLIGHT

ABOVE SPACE IS FOR OFFICE USE ONLY

Certificate of Reinstatement (For Entities Governed by NRS Chapters 78, 78A, 80, 81, 82, 84, 86, 87, 88 and 89)

1. Name of Entity:

2. Entity Number:

3. Signature:

I declare under penalty of perjury that the reinstatement has been authorized by a court of competent jurisdiction or by the duly elected board of directors of the entity or if the entity has no board of directors, its equivalent of such board.

I declare, to the best of my knowledge under penalty of perjury, that the information contained herein is correct and acknowledge that pursuant to NRS 239.330, it is a category C felony to knowingly offer any false or forged instrument for filing in the Office of the Secretary of State.

X

 Signature of Officer or other Authorized Signature

Date

(PROFIT) INITIAL/ANNUAL LIST OF OFFICERS, DIRECTORS AND STATE BUSINESS LICENSE APPLICATION OF:

ENTITY NUMBER

NAME OF CORPORATION

FOR THE FILING PERIOD OF TO

USE BLACK INK ONLY - DO NOT HIGHLIGHT

**** YOU MAY FILE THIS FORM ONLINE AT www.nvsilverflume.gov ****

Return one file stamped copy. (If filing not accompanied by order instructions, file stamped copy will be sent to registered agent.)

IMPORTANT: Read instructions before completing and returning this form.

- Print or type names and addresses, either residence or business, for all officers and directors. A President, Secretary, Treasurer, or equivalent of and all Directors must be named. There must be at least one director. An **Officer** must sign the form. **FORM WILL BE RETURNED IF UNSIGNED.**
- If there are additional officers, attach a list of them to this form.
- Return the completed form with the filing fee. Annual list fee is based upon the current total authorized stock as explained in the Annual List Fee Schedule For Profit Corporations. A \$75.00 penalty must be added for failure to file this form by the deadline. An annual list received more than 90 days before its due date shall be deemed an amended list for the previous year.
- State business license fee is \$500.00/\$200.00 for Professional Corporations filed pursuant to NRS Chapter 89. Effective 2/1/2010, \$100.00 must be added for failure to file form by deadline.
- Make your check payable to the Secretary of State.
- Ordering Copies:** If requested above, one file stamped copy will be returned at no additional charge. To receive a certified copy, enclose an additional \$30.00 per certification. A **copy fee of \$2.00 per page** is required for **each additional copy** generated when ordering 2 or more file stamped or certified copies. Appropriate instructions must accompany your order.
- Return the completed form to: Secretary of State, 202 North Carson Street, Carson City, Nevada 89701-4201, (775) 684-5708.
- Form must be in the possession of the Secretary of State on or before the last day of the month in which it is due. (Postmark date is not accepted as receipt date.) Forms received after due date will be returned for additional fees and penalties. Failure to include annual list and business license fees will result in rejection of filing.

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CHECK ONLY IF APPLICABLE AND ENTER EXEMPTION CODE IN BOX BELOW

Pursuant to NRS Chapter 76, this entity is exempt from the business license fee. Exemption code:

NRS 76.020 Exemption Codes

NOTE: If claiming an exemption, a notarized Declaration of Eligibility form must be attached. Failure to attach the Declaration of Eligibility form will result in rejection, which could result in late fees.

001 - Governmental Entity
006 - NRS 680B.020 Insurance Co.

This corporation is a publicly traded corporation. The Central Index Key number is:

This publicly traded corporation is not required to have a Central Index Key number.

| | | | |
|----------------------|------------------------------|----------------------|----------------------|
| NAME | TITLE(S) | | |
| <input type="text"/> | PRESIDENT (OR EQUIVALENT OF) | | |
| ADDRESS | CITY | STATE | ZIP CODE |
| <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> |

| | | | |
|----------------------|------------------------------|----------------------|----------------------|
| NAME | TITLE(S) | | |
| <input type="text"/> | SECRETARY (OR EQUIVALENT OF) | | |
| ADDRESS | CITY | STATE | ZIP CODE |
| <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> |

| | | | |
|----------------------|------------------------------|----------------------|----------------------|
| NAME | TITLE(S) | | |
| <input type="text"/> | TREASURER (OR EQUIVALENT OF) | | |
| ADDRESS | CITY | STATE | ZIP CODE |
| <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> |

| | | | |
|----------------------|----------------------|----------------------|----------------------|
| NAME | TITLE(S) | | |
| <input type="text"/> | DIRECTOR | | |
| ADDRESS | CITY | STATE | ZIP CODE |
| <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> |

None of the officers or directors identified in the list of officers has been identified with the fraudulent intent of concealing the identity of any person or persons exercising the power or authority of an officer or director in furtherance of any unlawful conduct.

I declare, to the best of my knowledge under penalty of perjury, that the information contained herein is correct and acknowledge that pursuant to NRS 239.330, it is a category C felony to knowingly offer any false or forged instrument for filing in the Office of the Secretary of State.

X

Signature of Officer or Other Authorized Signature

| | |
|----------------------|----------------------|
| Title | Date |
| <input type="text"/> | <input type="text"/> |



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**Registered Agent
 Acceptance**
 (PURSUANT TO NRS 77.310)

This form may be submitted by: a Commercial Registered Agent, Noncommercial Registered Agent or Represented Entity. For more information please visit <http://www.nvsos.gov/index.aspx?page=141>

USE BLACK INK ONLY - DO NOT HIGHLIGHT

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Certificate of Acceptance of Appointment by Registered Agent

In the matter of
 Name of Represented Business Entity

I, am a:
 Name of Appointed Registered Agent OR Represented Entity Serving as Own Agent*

(complete only one)

- a) commercial registered agent listed with the Nevada Secretary of State,
- b) noncommercial registered agent with the following address for service of process:

Nevada
 Street Address City Zip Code

Nevada
 Mailing Address (if different from street address) City Zip Code

- c) represented entity accepting own service of process at the following address:

Title of Office or Position of Person in Represented Entity

Nevada
 Street Address City Zip Code

Nevada
 Mailing Address (if different from street address) City Zip Code

and hereby state that on I accepted the appointment as registered agent for
 the above named business entity. Date

X _____
 Authorized Signature of R.A. or On Behalf of R.A. Company Date

*If changing Registered Agent when reinstating, officer's signature required.
X _____
 Signature of Officer Date



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**Statement of Change of
 Registered Agent
 by Represented Entity**
 (PURSUANT TO NRS 77.340)

This form may be submitted by: the Represented Entity to appoint a new Registered Agent or amend own service of process info. For more information please visit <http://www.nvsos.gov/index.aspx?page=141>

USE BLACK INK ONLY - DO NOT HIGHLIGHT

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1. Name of Represented Entity:

2. Entity File Number:

3. This statement of change will have the following effect: (check only one)

- Appoints a new agent for service of process (complete 4a or 4b)
- Updates contact information of the Represented Entity acting as own agent (complete 4c)

4. Information in effect upon the filing of this statement: (complete only one section)

a) Commercial Registered Agent:

 Name

b) Noncommercial Registered Agent:

 Name

| | | | |
|--|--|---------------|--|
| <input style="width: 95%; height: 20px;" type="text"/> Street Address | <input style="width: 95%; height: 20px;" type="text"/> City | Nevada | <input style="width: 95%; height: 20px;" type="text"/> Zip Code |
|--|--|---------------|--|

| | | | |
|--|--|---------------|--|
| <input style="width: 95%; height: 20px;" type="text"/> Mailing Address (if different from street address) | <input style="width: 95%; height: 20px;" type="text"/> City | Nevada | <input style="width: 95%; height: 20px;" type="text"/> Zip Code |
|--|--|---------------|--|

c) Title of Office or Other Position within Represented Entity:

 Name of Title or Position

| | | | |
|--|--|---------------|--|
| <input style="width: 95%; height: 20px;" type="text"/> Street Address | <input style="width: 95%; height: 20px;" type="text"/> City | Nevada | <input style="width: 95%; height: 20px;" type="text"/> Zip Code |
|--|--|---------------|--|

| | | | |
|--|--|---------------|--|
| <input style="width: 95%; height: 20px;" type="text"/> Mailing Address (if different from street address) | <input style="width: 95%; height: 20px;" type="text"/> City | Nevada | <input style="width: 95%; height: 20px;" type="text"/> Zip Code |
|--|--|---------------|--|

5. Signature of Represented Entity: (required)

X _____
 Authorized Signature

 Date

6. Registered Agent Acceptance: (required)

I hereby accept appointment as Registered Agent for the above named Entity.

X _____
 Authorized Signature of Registered Agent or On Behalf of Registered Agent Entity

 Date

FEE: \$60.00

This form must be accompanied by appropriate fees.



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**ATTACH FORM ONLY IF CLAIMING A
 STATE BUSINESS LICENSE EXEMPTION**

**Declaration of Eligibility for State
 Business License Exemption**
 (This form must be notarized)

USE BLACK INK ONLY - DO NOT HIGHLIGHT

ABOVE SPACE IS FOR OFFICE USE ONLY

This form must accompany the List of Officers only if claiming exemption from the State Business License. Please provide the information requested only for the exemption for which you claim eligibility. Failure to provide the requested information or to notarize this document will result in a rejected filing, which could result in late fees.

Entity Name: NV Business I.D. Number:

001 - Governmental Entity

This entity is an incorporated or unincorporated agency or instrumentality of the United States government or any state government; a corporation wholly owned by the United States government; or county, city, district, or other political subdivision of a state.

002 - 501(c) Nonprofit Entity

This entity is qualified as a 501(c) Nonprofit Entity pursuant to Title 26 U.S.C. Section 501(c). Please provide the Internal Revenue Service (IRS) issued **Federal Employer Identification Number (FEIN)**

006 - NRS 680B.020 Insurance Company

Are the activities of this entity regulated through a license or certificate of authority granted by the Division of Insurance pursuant to NRS Title 57?

Yes No

If yes, provide license or certificate of authority number

I declare under penalty of perjury, as a representative authorized by statute to file on behalf of the above named entity, that the declarations indicated above are true and correct.

X _____
 Signature Title Date

State of _____ County of _____

Subscribed and sworn to before me the _____ 20 _____

by _____
 (Print name of Signer)

Notary Signature _____



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1 or 2-Hour Expedite Customer Order Instructions

SUBMIT THIS COMPLETED FORM WITH YOUR FILING

USE BLACK INK ONLY - DO NOT HIGHLIGHT

Processing Service Requested: 2-Hour Expedite (additional **\$500.00** fee included) 1-Hour Expedite (additional **\$1000.00** fee included)

Name of Entity: Date:

Return to:

Contact Name: Phone:

Return Delivery:

Email to: Fax to:

Hold for Pick Up Mail to Address Above FedEx: Acct #

Other: (explain below)

Order Description: (include items being ordered and fee breakdown)*

***PLEASE NOTE:** this office keeps the original paperwork. The first file stamped copy ordered at the time of filing is at no charge. Each additional copy is **\$2.00** per page (plus **\$30.00** for each certification).

Total Amount:

Method of Payment:

Check/Money Order Credit Card (attach ePayment checklist) Trust Account:

Use balance remaining in job #



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24-hour, 2-hour and 1-hour Expedite Service Guidelines

IMPORTANT: *To ensure expedited service, please mark “Expedite” in a conspicuous place at the top of the service request. Please indicate method of delivery.*

24-HOUR EXPEDITE SERVICE

The Secretary of State offers a 24-hour expedite service on most filings processed by this office. If you choose to utilize this service, please enclose with your filing the additional expedite fee. Please note that this expedite fee is in addition to the standard fee charged on each filing and/or order. Check the 24-hour expedite box on your customer order instruction form. If not using our order form, state clearly in your cover letter that you are requesting 24-hour expedited service, include your telephone number and return information. Attach the order form or cover sheet to the *top* of your filing and submit to this office. Each filing will be returned by U.S.P.S. regular mail unless other arrangements are made. This office *does not* fax confirmation of a 24-hour expedite.

The fee for 24-hour handling ranges from \$25.00 to \$125.00. Please consult our fee schedules for the appropriate 24-hour expedite fee. If you require assistance, please contact this office.

Time Constraints: Each filing submitted receives same day filing date and may be picked up within 24-hours. Filings to be mailed the next business day if received by 2:00 pm of receipt date and no later than the 2nd business day if received after 2:00 pm. Expedite period begins when filing or service request is received in this office in fileable form.

2-HOUR EXPEDITE SERVICE

The Secretary of State offers a 2-hour expedite service on most filings processed by this office. If you choose to utilize the 2-hour expedite service, please enclose with your filing an additional \$500.00 per filing and/or order. Please note that this expedite fee is in addition to the standard fee charged on each filing and/or order. Complete and submit the 2-hour customer order instruction form. If not using our order form, state clearly in your cover letter that you are requesting 2-hour expedited service and include your telephone number and return information. Attach the order form or cover sheet to the *top* of your filing and submit to this office. Each filing will be returned by U.S.P.S. regular mail unless other arrangements are made.

1-HOUR EXPEDITE SERVICE

The Secretary of State offers a 1-hour expedite service on most filings processed by this office. If you choose to utilize the 1-hour expedite service, please enclose with your filing an additional \$1000.00 per filing and/or order. Please note that this expedite fee is in addition to the standard fee charged on each filing and/or order. Complete and submit the 1-hour customer order instruction form. If not using our order form, state clearly in your cover letter that you are requesting 1-hour expedited service and include your telephone number and return information. Attach the order form or cover sheet to the *top* of your filing and submit to this office. Each filing will be returned by U.S.P.S. regular mail unless other arrangements are made.

1-Hour and 2-Hour Time Constraints: Each filing submitted for either 1-hour or 2-hour expedite receives same day filing date and will be acknowledged by fax or e-mail within expedite service time. Failure to indicate method of acknowledgement (fax or e-mail) or to provide a correct fax number or e-mail address may prevent the Secretary of State from acknowledging the filing of such documents. Filings may be picked up within the expedite service period. Filings to be mailed will be mailed out no later than the next business day following receipt. Expedite period begins when filing or service request is received in this office in fileable form.

The Secretary of State reserves the right to extend the expedite period in times of extreme volume, staff shortages or equipment malfunction. These extensions are few and will rarely extend more than a few hours.

