



BARBARA K. CEGAVSKE
 Secretary of State
 202 North Carson Street
 Carson City, Nevada 89701-4201
 (775) 684-5708
 Website: www.nvsos.gov

Copies Order Form

ORDER CANNOT BE CHANGED OR CANCELED ONCE SUBMITTED.

USE BLACK INK ONLY - DO NOT HIGHLIGHT

1. Order Processing Requested: (Expedite Processing Requires Additional Fees Per Entity and Certificate Type)

Regular Processing
 24-HOUR Expedite (\$125.00 additional fee)
 2-HOUR Expedite (\$500.00 additional fee)
 1-HOUR Expedite (\$1000.00 additional fee)

2. Contact Information: Date of Request: _____

Contact Name: _____

Email Address: _____ Phone: _____ Ext: _____

Address: _____

3. Return Delivery: (email or fax options do not receive a copy via mail; must be ordered separately)

4. Name: _____

Email to: _____ Fax to: _____
 Hold for Pick Up Mail to Address Above FedEx: Acct # _____
 Other: _____

5. Order Information and Details:

Entity Name: _____

Entity Number: _____ NV Business ID: _____

6. Filed Documents:

Type of Copies Ordered:

Plain (\$2 per page)
 Certify as a packet (\$30 + \$2 per page)
 Certify each filing (\$30 per + \$2 per page)

(Please indicate below how many sets of copies are being requested)

Articles _____ All Amendments _____

All Articles and Amendments _____

List _____ Document # _____

Last List _____ All Lists on file _____

Entire File (Includes all Public Records filed for Entity) Sets of Copies _____

Search (\$50)

Indicate additional document numbers below or attach a separate page

7. Certificates: (Indicate number being requested)

Ceremonial (Colored Certificate with Raised Seal \$100) _____

Good Standing

Short _____ Long Form _____

Certificate of Status _____

Statement of Partnership Authority _____

Charter _____

Apostille/Certification _____

Must Indicate Country Document Will be Used _____

Other Certificates

8. Number of Business License Copies _____ **Permission Letter Required**

Please note: Documents requiring an Apostille/Certification must be certified. Separate fees and expedite fees for copies and certificates apply. See attached fee schedule or contact customer service at (775) 684-5708 with any questions.

9. Method of Payment:

Check/Money Order
 Credit/Debit Card (attach ePayment checklist)
 Trust Account: _____
 Use balance remaining in job # _____